

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEW JERSEY**

Instructions:

1. Submit this Reimbursement Voucher to the Manager of Courtroom Deputies in the vicinage where the case is pending.
2. Attach all supporting documentation including detailed invoices for each expenses for which reimbursement is sought.
3. *Pro Bono* counsel must attached the original approved Application for Pre-Approval where reimbursement of expenses exceed a total of \$5000.

REIMBURSEMENT VOUCHER FOR EXPENSES OF *PRO BONO* COUNSEL

I, _____ duly appointed as pro bono counsel to
represent _____ in the matter of

v. _____,

Civil Action No. _____, hereby request reimbursement pursuant to Appendix H of the
Court's Local Civil rules, for expenses incurred in the representation of my pro bono
client in the amount of \$ _____. The check should be made payable to:

Name of Attorney/Firm

Tax I.D. #

Address of Attorney/Firm

I certify that the expenses, for which a detailed copy of invoice(s) is/are attached, is/are
reasonable and necessary and were actually incurred herein.

DATE: _____

SIGNATURE OF *Pro Bono* Counsel

The above application of *pro bono* counsel is fair and reasonable and payment is
recommended from the DISTRICT OF NEW JERSEY's ATTORNEY ADMISSION FUND.

DATE: _____

SIGNATURE OF JUDGE

**PLEASE FORWARD THE COMPLETED APPLICATION TO WILLIAM T. WALSH, CLERK OF
THE COURT**

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEW JERSEY**

Instructions:

1. Submit this Reimbursement Voucher to the Deputy-in-Charge or Manager of Courtroom Deputies in the vicinage where the case is pending.
2. Attach all supporting documentation including a detailed invoice for each expense for which reimbursement is sought.
3. *Pro bono* counsel must attach the original approved Application for Pre-Approval where reimbursement of expenses exceed a total of \$5,000 is sought in the case.

**REIMBURSEMENT VOUCHER
FOR EXPENSES OF *PRO BONO* COUNSEL**

I, _____ duly appointed as *pro bono* counsel to
represent _____ in the matter of
_____, v. _____,
Civil Action No. _____, hereby request reimbursement pursuant to Appendix H of the
Court's Local Civil Rules, for expenses incurred in the representation of my *pro bono* client in the
amount of \$ _____. The check should be made payable to:

Name of Attorney/Firm

Address of Attorney/Firm

I certify that the expense(s), for which a detailed copy of invoice(s) is/are attached, is/are
reasonable and necessary and were actually incurred herein.

Date: _____

Signature of *Pro Bono* Counsel

The above application of *pro bono* counsel is fair and reasonable and payment is
recommended from the District of New Jersey's Attorney Admission Fund.

Date: _____

Signature of Judge

IT IS SO ORDERED:
Date: _____

Chair of Attorney Admission Fund