



UNITED STATES DISTRICT COURT FOR THE DISTRICT OF NEW JERSEY

The United States District Court for the District of New Jersey presents:

CJA eVoucher Training

Criminal Justice Act (CJA) panel members and non-panel members with active CJA cases are invited to participate in CJA eVoucher training. This training will be instructor-led, and is being offered as a refresher course to training provided in September 2015. Updates to policies and procedures will be discussed.

Topics will include:

- Maintaining Account Profile
- Navigating eVoucher Database
- Creating a New CJA 20/30 Voucher
- Creating a New Request for Authorization for Expert Services
- Creating a New CJA 21 Voucher
- Creating an Authorization for Transcripts
- Creating a Travel Authorization
- Update on Expert Enter user feature
- eVoucher system updates

Because space is limited, we will accept one (1) registration of Support Staff per Attorney. To register for this event, please email atyforum@njd.uscourts.gov with your name and preferred session.

LOCATION	DATE	TIMES
Trenton Federal Courthouse Video Conference Room 3 rd Floor Annex 402 East State Street Trenton, NJ 08608	Thursday, March 15, 2018	9:30AM or 1:00PM

This program is pending approval by the Board of Continuing Legal Education of the Supreme Court of New Jersey for 3 hours of total CLE credit. Of these, 0 qualify as hours of credit for ethics/professionalism, and 0 qualify as hours of credit towards certification in civil trial law, criminal trial law, worker's compensation law, and/or matrimonial law.