TRANSCRIPT PURCHASE ORDER

for Third Circuit Court of Appeals

District Court	Court of Appeals Docket No.
	District Court Docket No.
Short Case Title	
Date Notice of Appeal Filed by Clo	erk of District Court
	party responsible for ordering transcript) NOTE: A SEPARATE FORM IS TO BE TYPED FOR EACH COURT REPORTER IN THIS CASE.
TRANSCRIPT:	
None Already on file in	Unnecessary for appeal purposes. the District Court Clerk's office.
	ranscript of the proceedings heard on the date listed below from (Court Reporter) date of proceedings to be transcribed). If requesting only partial transcript of the proceedings, specify exactly what nony is desired.
If proceeding to be transcribe included in the trial transcript	d was a trial, also check any appropriate box below for special requests; otherwise, this material will NOT be
Voir dire	Open Statement of Plaintiff Opening Statement of Defendant
Closing Argumen	of Plaintiff Closing Argument of Defendant
Jury Instructions	Sentencing Hearings IN ADEQUATE DETAIL THOSE PROCEEDINGS TO BE TRANSCRIBED OR FAILURE TO
MAKE PROMPT SATISI	FACTORY FINANCIAL ARRANGEMENTS FOR TRANSCRIPT ARE GROUNDS FOR
	PEAL OR IMPOSITION OF SANCTIONS
B. This is to certify that satisfact The method of payment will	ory financial arrangements have been completed with the court reporter for payment of the cost of the transcript.
	ted to District Court Judge Motion for Transcript has been submitted to District Court ded to Court of Appeals Private Funds
Signature	Date
Print Name	Counsel for
Address	Telephone
	ACKNOWLEDGEMENT (To be completed by the Court Reporter and forwarded to the Court of day transcript order is received.)
Date transcript order received	Estimated completion date; if not within 30 days of date financial arrangements made, motion for extension to be made to Court of Appeals Estimated number of pages
	Arrangements for payment were made on
	Arrangements for payment were made on Arrangements for payment have not been made pursuant to FRAP 10(b)
Date	Name of Court Report Telephone
	AT TRANSCRIPT HAS BEEN FILED IN THE DISTRICT COURT (To be completed by court reporter cript in District. Court Notification must be forwarded to the Court of Appeals on the same date.)
Actual Number of	Pages Actual Number of Volumes
Date	Signature of Court Reporter

INSTRUCTIONS FOR COMPLETING TRANSCRIPT PURCHASE ORDER

GENERAL INSTRUCTIONS

PLEASE NOTE CAREFULLY:

A TRANSCRIPT PURCHASE ORDER FORM MUST BE FILED WITH THE CLERK OF THIS COURT REGARDLESS OF WHETHER THERE ARE TRANSCRIPTS TO BE ORDERED, ALREADY ON FILE, OR OTHERWISE UNNECESSARY FOR APPEAL PURPOSES. CHECK APPROPRIATE BLOCK IN PART 1.A.

A SEPARATE TRANSCRIPT PURCHASE ORDER FORM IS TO BE COMPLETED FOR EACH COURT REPORTER IN A CASE. THE NAME OF THE COURT REPORTER IS TO BE LISTED ON THE APPROPRIATE LINE UNDER PART 1 .A.

INSTRUCTIONS FOR ANYONE FILING A NOTICE OF APPEAL

YOU HAVE TEN (10) DAYS AFTER FILING YOUR NOTICE OF APPEAL TO COMPLETE THIS FORM BY DOING THE FOLLOWING:

- A. Complete Part I.
- B. Contact each court reporter involved in reporting the proceedings to make arrangements for payment
- C. Send a Copy to each court reporter.
- D. Send a Copy to:
 - U.S. Court of Appeals for the Third Circuit 601 Market Street, Room 21400 Philadelphia, PA 19106-1790
- E. File a Copy with the District Court.
- F. Send a Copy to appellee(s). Make additional copies if necessary.
- G. Retain a Copy for your files.
- H. If no transcripts are being ordered, there are none or are already on file then no copies are sent to court reporters.

 The other copies are to be distributed as outlined above.

SHOULD SATISFACTORY ARRANGEMENTS FOR TRANSCRIPT PRODUCTION, INCLUDING NECESSARY FINANCIAL ARRANGEMENTS, NOT BE MADE WITHIN TEN DAYS (10) AFTER FILING YOUR NOTICE OF APPEAL, YOUR APPEAL CAN BE DISMISSED.

PLEASE NOTE THAT IN FORMA PAUPERIS DOES NOT PROVIDE FREE TRANSCRIPTS.

If you have further questions, contact the Clerk's Office, U.S. Court of Appeals for the Third Circuit at (215) 597-2995, or your Case Manager.