

**UNITED STATES DISTRICT COURT
FOR THE DISTRICT OF NEW JERSEY**

IN RE :
PROCEDURES FOR ACCESS TO : **STANDING ORDER 2025-05**
AND SERVICE OF SEALED DOCUMENTS :

WHEREAS, this Court has been informed through the Administrative Office of the United States Courts that federal courts nationwide have been subject to recent, escalating cyberattacks on internal CM/ECF systems; and

WHEREAS, these cyberattacks require the implementation of new procedures for the storage and management of sealed documents; accordingly

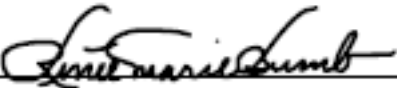
IT IS ORDERED, effective immediately, that the following procedures for storage and service of all electronically filed sealed documents apply:

1. **Electronic Access to Sealed Documents** – Sealed documents will continue to be filed in CM/ECF under existing procedures, **but will no longer be accessible or viewable by electronic means by non-court users.**
2. **Service of Sealed Documents Filed in CM/ECF** – Service of sealed documents will not be accomplished by electronically filing in the ECF system. **Service must be accomplished outside of ECF by other appropriate means, as provided by [Federal Rule of Civil Procedure 5 \(b\)\(2\)](#).** To obtain access to an electronically filed sealed document, users should rely on the copy served by their adversary. If an external filer is filing a document under seal, the external filer is responsible for serving same upon the adversary. Service of filed documents outside the ECF system must be followed by the filing of proof of service in the ECF system. If the Court files a document under seal, the Court will serve same either by first-class mail or other secure means approved by the issuing judge.
3. **Sentencing Memoranda** – Sentencing Memoranda submitted pursuant to [Standing Order 20-01](#) shall be submitted to the Court only via first-class mail or hand delivery. Email submissions will not be accepted. All deadlines contained in the Standing Order will be strictly enforced.
4. **Additional Copies of Sealed Documents.** Additional copies of sealed documents will require a court order. Applicable copy fees will be applied to such requests.
5. **Highly Sensitive Documents (HSDs)** – Sealed documents that are defined as HSDs will continue to be subject to the procedures found in [Standing Order 2024-03](#).

6. **Questions About Sealed Document Procedures** – Questions about the filing of and access to sealed documents should be directed to the Court’s ECF Help Desk email: ecfhelp@njd.uscourts.gov.

THIS ORDER supersedes any and all inconsistent prior court orders, ECF Rules, and/or Local Rules concerning the process for filing sealed documents.

Date: September 25, 2025



Hon. Renée Marie Bumb
Chief United States District Judge