

**UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY
OFFICE OF THE CLERK**



WILLIAM T. WALSH
CLERK

Martin Luther King Jr. Federal Bldg & U.S. Courthouse
50 Walnut Street, Room 4015
Newark, New Jersey 07101

CAMDEN OFFICE

Mitchell H. Cohen U.S. Courthouse
One John F. Gerry Plaza
Fourth & Cooper Streets, Room 1050
Camden, New Jersey 08101

TRENTON OFFICE

Clarkson S. Fisher U.S. Courthouse
402 East State Street, Room 2020
Trenton, NJ 08608

July 29, 2025

REPLY TO: TRENTON

To: Re:Source New Jersey, Inc.
66 Ford Road, Suite 141
Denville, N.J. 07834
Attn: Steve Poniatowski (via email sponiatowski@resourcenj.com)

Hilltop Pro Services
59 Greenwood Ave, Unit #1
Midland Park, N.J. 07432
Attn: Edgar Acevedo (via email EA@hilltopproservices.com)

Mazza Flooring
3339 S. White Horse Pike
P.O. Box 226
Hammonton, N.J. 08037
Attn: Vincent Ferraro (via email vferraro@mazzaflooring.com)

**RE: Request for Quote: Carpet Removal and Installation
Camden 2nd and 6th Floors (Secured Hallways) and 6th Floor CR Office, U.S. District Court**

Dear Vendors,

The District Court is interested in replacing broadloom carpet with tiles, specifically Mannington Commercial or equal product, for installation at our Courthouse building in Camden, New Jersey.

I would appreciate receiving your quote, inclusive of charges for furniture moving, removal of current carpet and padding with off-site disposal, floor prep, carpet adhesive, and the installation and furnishing of new carpet tiles and cove base (est. 3250 SF), inside delivery of carpet to the loading dock then the 2nd and 6th floors, labor, and trash removal from premises. There is a loading dock for your use, between the hours of 8:00am and 4:00pm. However, please take note the delivery truck can be no longer than 24 feet as anything longer will be very difficult to swing and reverse into the dock. Please advise if you require an on-site visit for measuring and proposal items. Enclosed is a scope of work. All estimates must be valid for 9 months. Deposits cannot be made for the work and payment will be made upon submitting an invoice once the work is completed. (TAX ID LETTER ATTACHED)

Please return your quotes to me via email by 12:00pm Tuesday Aug 12, 2025. You may direct questions to me at 609-989-2120 or my work cell at 856-495-9513.

SHIPPING ADDRESS

Clerk, U.S. District Court
Mitchell H. Cohen U.S. Courthouse
400 Cooper Street
Camden, N.J. 08101
c/o Trish Hruschka

BILLING ADDRESS

Clerk, U.S. District Court
Mitchell H. Cohen U.S. Courthouse
400 Cooper Street, Room 1050
Camden, NJ 08101
Attn: Trish Hruschka

Thank you in advance for your participation in the competitive quotation process.

Sincerely Yours,

Patricia Hruschka
Procurement Specialist
trish_hruschka@njd.uscourts.gov
(609) 989-2120
(856) 495-9513 (cell)