

United States District Court
District of New Jersey
Request for Quotation.

Request Date: July 24th, 2024

Deadline for Quotes: Aug 7th, 2024

Project: Carpet replacement in Courtroom 4A

Requirements:

- This is a request for quotation (RFQ) for services in connection with the U.S. District Court, District of New Jersey carpet replacement in the Martin Luther King courthouse. (Courtroom and jury room 4A).
- This is a request for open market labor pricing. Carpet can be ordered under Federal Supply Schedule contract # GS-03F014AA.
- All contractors must agree to the terms and conditions set out below.
- A fixed price award from this RFQ will be made based on the lowest priced, technically acceptable offer.
- Bidders must make site visits and take field measurements prior to submitting quotes. Changes cannot be made after the contract is awarded. Please contact Sean Coyle (sean_coyle@njd.uscourts.gov) to schedule a site visit.
- The contractor must be willing to start work based on a Purchase Order. No down payments or advances will be allowed.
- All work requires escorted access to judiciary facilities. In accordance with Clause 3-3, contractor employees are subject to security checks including background investigations. If the contractor is unable to supply a sufficient number of acceptable employees to work on this project, the judiciary may terminate the contract by default.
- Contractor must submit the names, dates of birth, and social security numbers of all onsite workers at least one week prior to the start of the work.
- All quotes shall include estimated times for completion and number of workers needed to accomplish the work.
- Proposal must include the total cost to complete the scope of work in accordance with this RFQ. No additional charges will be accepted.
- Contractors will be responsible for any damage to the building, furnishing, or paint during the course of the work being performed.

- **COVID-19 safety protocols will be followed at all times in the building. (Mask requirements have been suspended but will be reinstated if the Essex County transmission rates increase to “high” levels.”)
- Award of contract and acceptance of work performed will be dependent on approval from the General Services Administration and the court. **Please note, GSA requires a Certificate of Liability Insurance naming GSA as the beneficiary.**

Quotes:

Please submit quotes to via email to procurement@njd.uscourts.gov AND sean_coyle@njd.uscourts.gov. All proposals should detail how the work will be accomplished and acknowledge compliance with the RFQ. Questions concerning this RFQ should be addressed to Sean Coyle – Email; sean_coyle@njd.uscourts.gov.

Statement of Work

The scope of work for the RFQ includes all labor and materials including supervision, tools, equipment, transportation, and incidentals. No equipment, materials, or services of any kind shall be provided by the court. Furniture moving will be required as necessary and all items must be returned to their original positions after job completion.

- The contractor will remove the old carpet, padding, and cove base where necessary, clean the floor in preparation for new carpet, and install the new carpet in accordance with the manufacturer’s recommendations ensuring patterns are aligned and seams are tight.
- The contractor will order, receive, and store the new carpet until installation.
- The carpet selection for the courtroom is Manufacturer: Bentley Style: Milano Color: #156744-001 (Bentley GSA contract # GS-03F-014AA).
- Vinyl base will need to be removed and replaced in the jury room. (Color TBD).
- Any chemicals used during the carpet installation must be low odor and non-toxic.
- If requested, the contractor shall be prepared to provide the Material Safety Data for all chemicals proposed to be furnished as a result of this bid.
- The court freight elevator is sensitive to excessive weight, and length of doors being open. Crew must be careful when using the freight elevator to transport equipment. In the event the elevator shuts down, the crew must be able to carry the tools up the stairs.
- The contractor will work at the court’s convenience and the work will be scheduled accordingly.
- The contractor will clean up and remove any debris or trash associated with the installation including left over carpet and tile. All waste will be disposed offsite.
- The Contractor will perform thorough cleaning of the area and will return all furniture items to their original positions after the installation is complete.

Applicable Judiciary Terms And Conditions

Clause B-5, Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases

Clause 6-20, Insurance – Work On or Within a Judiciary Facility

Clause 3-300, Registration in the System for Award Management (SAM)

Clause 3-305, Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration

Clause 3-310, Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration

Provision B-1, Solicitation Provisions Incorporated by Reference

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

Provision 2-70, Site Visit

Provision 3-5, Taxpayer Identification and Other Offeror Information

Provision 4-1, Type of Contract

Incorporation of Department of Labor Wage Rate Determination

Clause 3-160, Service Contract Labor Standards

Each service employee employed in the performance of this contract by the contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor or an authorized representative, as specified in the wage determination attached separately.

