



U.S. DISTRICT COURT DISTRICT OF NEW JERSEY

OFFICE OF THE CLERK

*Martin Luther King Building and U.S. Courthouse
50 Walnut Street, Room 4015
Newark, New Jersey 07101*

CAMDEN OFFICE
Mitchell H. Cohen Building and
U.S. Courthouse
One John F. Gerry Plaza
Fourth & Cooper Streets, Room 1050
Camden, New Jersey 08101

TRENTON OFFICE
Clarkson S. Fisher Building and
U.S. Courthouse
402 East State Street, Room 2020
Trenton, New Jersey 08608

REPLY TO: NEWARK

June 29, 2026

Request for Quotation (RFQ)

ALT-26-23 - U.S. District Court – Cyclical Carpet Replacement for Chambers 4069

Dr. Martin Luther King, Jr. Federal Building and U.S. Courthouse
50 Walnut Street, Newark, NJ 07102

Request Date: June 29, 2026
Submission Deadline: July 12, 2026

Requirements

This is a Request for Quotation (RFQ) for services in connection with the U.S. District Court, District of New Jersey; Dr. Martin Luther King, Jr. Federal Building and U.S. Courthouse, Newark, N.J.; Chambers 4069.

This is a request for open market labor pricing. Carpet may be ordered under the following Federal Supply Schedule contract:

Bentley Mills – GS-03F-014AA

A fixed-price award from this RFQ will be made based on the lowest priced, technically acceptable offer, with evaluation focused on the Total Labor Services Proposed.

Chambers 4069 is approximately 1,600 square feet. Square footage is approximate, and contractors are required to verify field measurements prior to submitting proposals.

Please contact George Lane IV at George.Lane@njd.uscourts.gov to schedule a site visit.

Scope of Work

The scope of work includes all labor, supervision, tools, equipment, transportation, and incidental materials necessary to complete the project. No equipment, materials, or services will be provided by the Court. Furniture relocation will be coordinated by the Court and should not be included in quotations.

Contractor Responsibilities:

- **Removal and Installation:** Remove and dispose of the existing carpet, padding, and vinyl cove base as necessary. Clean and prepare the subfloor for installation. Install new carpet in accordance with the manufacturer's recommendations, ensuring proper seam placement, alignment, and finish.
- **Subfloor Preparation:** The contractor shall inspect the existing subfloor and perform all necessary floor preparation required to achieve a smooth, level, and suitable surface for the new carpet installation. This includes, but is not limited to, patching, filling, grinding, leveling, and the application of floor leveling compounds where necessary. All labor, materials, and equipment required for subfloor preparation shall be included in the contractor's quotation.
- **Ordering and Storage:** The contractor shall order, receive, and securely store the selected carpet until the scheduled installation date.
- **Project Schedule:** The contractor shall complete all work within approximately **five (5) business days** from the start of installation. If unforeseen conditions are encountered that may extend the project beyond **one (1) calendar week**, the contractor shall notify the Contracting Officer as soon as practicable. Any revised project schedule shall be communicated to and mutually agreed upon by the contractor and the Contracting Officer before work proceeds beyond the original anticipated completion period.

Flooring Selection:

Contractors shall provide:

- Labor pricing for installation.
- Itemized material pricing for:

Bentley Mills
Kings Road Broadloom
Color: Quicksand
Style Number: 880327

Additional Requirements

Chemical Use

All adhesive and installation materials shall be low-odor and non-toxic whenever possible. Safety Data Sheets (SDS) shall be provided upon request.

Elevator Use

The freight elevator must be used carefully during delivery. Carpet rolls may need to be cut to fit inside the elevator. If the freight elevator is unavailable, the contractor shall transport materials via the building stairways.

Work Schedule

Installation will be scheduled at the Court's convenience, generally during normal business hours:

Monday through Friday

9:00 AM to 4:00 PM

Cleanup

The contractor shall remove all debris, waste materials, and excess carpet from the premises. Upon completion, the installation area shall be vacuumed and left clean prior to the Court replacing furniture.

Compliance & Security

- All work will occur within secured Judiciary facilities and requires escorted access.
- In accordance with Judiciary Clause 3-3, contractor personnel are subject to security screening and background investigations.
- The contractor shall submit the names, dates of birth, and Social Security numbers of all onsite personnel at least one week prior to the scheduled start of work.
- The contractor shall be responsible for repairing or replacing any damage caused during the performance of the work.
- A Certificate of Liability Insurance naming the General Services Administration (GSA) as certificate holder shall be required prior to commencing work.
- Safety Data Sheets (SDS) for all applicable installation materials shall be provided upon request.
- Applicable wage determination documentation shall be submitted to verify compliance with federal wage requirements.

Questions

All questions regarding this RFQ must be submitted via email to George Lane IV – George_Lane@njd.uscourts.gov . Contractors who wish to conduct a site visit may submit a written request to George Lane IV at the above email address.

Submission Instructions

All proposals in response to this RFQ must be submitted via email to George_Lane@njd.uscourts.gov no later than July 12, 2026.

Applicable Judiciary Terms And Conditions

Clause B-5, Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx> .

Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases

Clause 6-20, Insurance – Work On or Within a Judiciary Facility

Clause 3-300, Registration in the System for Award Management (SAM)

Clause 3-305, Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration

Clause 3-310, Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration

Provision B-1, Solicitation Provisions Incorporated by Reference

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

Provision 2-70, Site Visit

Provision 3-5, Taxpayer Identification and Other Offeror Information

Provision 4-1, Type of Contract

Incorporation of Department of Labor Wage Rate Determination

Clause 3-160, Service Contract Labor Standards

Each service employee employed in the performance of this contract by the contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor or an authorized representative, as specified in the provided wage determination.