UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY

INTRODUCING VERSION 3.2
ELECTRONIC CASE FILES (ECF) SYSTEM

The District of New Jersey will implement Version 3.2 of the ECF system on Sunday April 27, 2008. This document describes new features and changes to existing features for ECF and PACER users:

1. Creating Apendix: By selecting the new "Create Appendix" option on the Docket Report select screen, attorneys can select documents from the Docket Report for aggregation into a single PDF file. This feature includes the ability to automatically generate either a full or abridged docket sheet.

    The *Sort Order* column provides a text field for each docket entry. The user can enter integers to dictate the sort order for the documents to be included in the aggregated PDF file. Any documents with a sort order specified this way will be included in order by their sort order number, before documents that don't have a specified sort order. The table of contents (bookmarks) for the aggregated PDF file will be in the same order as the included documents. The entries on the included docket sheet will not be changed to reflect the order of the included documents.

    When the user submits his/her selections, the system computes the projected size of the aggregated file and compares it with the maximum allowable file size. If the size of the aggregated file would be larger than the maximum allowable file size, the aggregated file will not be generated; instead, an error message will be displayed. If all of the documents in the case would together exceed the maximum allowable file size, then the file sizes for each individual document would appear on the screen above (Figure A.1.1.A) so the user can avoid exceeding the limit when selecting documents.

    A summary of PACER billing will be provided for the selected documents. This will consist of a series of PACER billing receipts for each document, with a computed total billing amount. The PACER user will be charged for the docket sheet from which the documents are selected, but not for the docket sheet that is included in the aggregated file.

    On the docket sheet that is included in the aggregated file, each docket entry for which one or more documents is included in the aggregated file will show the page number of the first document in that docket entry.