

Instructions for Paying Pro Hac Vice Fee for MDL 3080

In Re: Insulin Pricing Litigation

Important:

The steps outlined below are to be completed only by those attorneys who are not registered to file in the District of New Jersey *and/or* have not been admitted Pro Hac Vice in originating districts of transferred cases.

Obtaining CM/ECF Filing Privileges

Attorneys are instructed to obtain filing privileges for the District of New Jersey *prior* to making Pro Hac Vice payment. Instructions to obtain privileges can be found [here](#)

Pro Hac Vice Fee Payment

Preferred Payment Method: CM/ECF

1. Under “Civil Events” selected “Notices”

Other Filings

[ADR Documents](#)

[Discovery Documents](#)

[Notices](#)

[Trial Documents](#)

[Appeal Documents](#)

[MDL Documents](#)

[Social Security Documents](#)

2. Select event “Notice of Pro Hac Vice to Receive NEF”

Notices

<input type="text"/>	<input type="text"/>
Available Events (click to select an event)	Selected Event
<ul style="list-style-type: none">Notice of Change of AddressNotice of Filing Short Form ComplaintNotice of Guidelines for Pro Se FilersNotice of HearingNotice of Hearing on MotionNotice of Intent to Request RedactionNotice of Judicial PreferencesNotice of Lis PendensNotice of Pro Bono AppearanceNotice of Pro Hac Vice counsel addedNotice of Pro Hac Vice to Receive NEFNotice of SettlementNotice of Voluntary DismissalNotice to Counsel re mandatory eFilingNotice to Withdraw from NEF as to Case	<input type="text" value="Notice of Pro Hac Vice to Receive NEF"/>
<input type="button" value="Next"/> <input type="button" value="Clear"/>	

3. Input case number for master docket: 23-md-3080

Notices

Civil Case Number
2:23-md-3080
Select a case:
 2:23-md-03080-BRM-RLS INSULIN PRICING LITIGATION
 8:23-cv-03080-RMB v. MARZANO-LESNEVICH (closed 10/20/2023)

4. Upload document with attorney information as “Main Document” (must include email address)

Notices

[2:23-md-03080-BRM-RLS
INSULIN PRICING LITIGATION](#)

MDL3080,MEDIATION

Date document filed (mandatory)
11/21/2023

Select the PDF document and any attachments.

Main Document

No file selected.

Attachments	Category	Description
I. <input type="button" value="Browse..."/> No file selected.	<input type="text" value=""/>	<input type="text" value=""/>

5. Enter pro hac vice attorney name

Notices

[2:23-md-03080-BRM-RLS
INSULIN PRICING LITIGATION](#)

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Enter Pro Hac Vice Attorney Name:

6. Select payment method (“pay via check” is acceptable, but not preferred)

Notices

2:23-md-03080-BRM-RLS
INSULIN PRICING LITIGATION

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Select Payment Type:

- Pay on-line via Credit Card
 Pay via Check

7. Continue with filing event until transaction completed

General MDL 3080 FAQs

What is the appropriate way to file a Notice of Appearance?

Notices of Appearance are to be filed in individual matters only (member cases), at which time counsel will be added to MDL 3080 by the Clerk's office upon noticing.

How to receive Notifications of Electronic Filings for the master MDL?

To receive Notifications of Electronic Filings, you will need to file a Notice of Pro Hac Vice to Receive NEF. Instructions are below. Counsel is advised to use the required form provided [here](#)

Instructions for LOCAL COUNSEL for filing:

1. Select the Case Type (Civil) from the menu bar at the top of your screen.
2. Click on Notices.
3. Select the event, Notice of Pro Hac Vice to Receive NEF.
4. Enter the case for which the Request is being filed.
5. Select the PDF document to file.
6. Proofread the docket text.
7. Submit the Request to ECF by clicking the NEXT button.

How/where to send payment?

After submitting your Notice of Appearance, and when you are filing the Notice of Pro Hac Vice to Receive NEF, this event will prompt you to pay the court's \$250 fee. Alternatively, you can send a check or money order made out to the United States District Court or pay over the phone with a credit card. If you wish to pay over the phone, please call the Cashier's Office directly at 973-622-4810.

*****Please Note:***** Payment by phone should be avoided except in extenuating circumstances, as it is the least efficient method by which the Clerk's office can gather information for noticing

How do I know if my payment was received?

Once we receive a check in the mail or via phone, we will docket a receipt number onto the docket the same day. ***Filing the Notice of Pro Hac Vice to Receive NEF will automatically generate a receipt number and NEF.***