

FORM OF FINAL PRETRIAL ORDER USED BY
THE HONORABLE ANNE E. THOMPSON, USDJ

UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY
TRENTON VICINAGE

Plaintiff(s)

v.

CIVIL ACTION NUMBER

Defendant(s)

JOINT FINAL PRETRIAL ORDER

(Please retype the following statement)

The following shall constitute the Final Pretrial Order pursuant to Rule 16 of the Federal Rules of Civil Procedure, and this Final Pretrial Order shall govern the Conduct of the trial of this case. Amendments to this Order will be allowed only in exceptional circumstances to prevent manifest injustice.

APPEARANCES:

(The names, addresses and telephone numbers of trial counsel shall be listed for each party and the identity of the party represented should be clearly stated.)

1. Nature of the Action:
2. Factual Summary:
Each party is to provide a concise summary of the facts supporting its claims or defenses.
3. Statement of Damages Claimed:
(The statement of damages must be specific. In Personal Injury actions the medical specials and any wage or other losses should be itemized along with the nature, extent and duration of any alleged injuries. If monetary damages are not sought, the type of relief should be described.)
(This section is limited to one page except by leave of the Court)
4. Fact Witnesses:
(The name of each party's witnesses must be listed with a short summary of the witness' anticipated testimony.)
5. Expert Witnesses:

(The names of each party's expert witnesses must be listed and a statement of his or her function or role. Cite any learned treatise a party plans to utilize including page and line. Copies of expert reports and resumes of experts are not to be attached to the Final Pretrial Order, but shall be separately submitted to the Court on the day of the Pretrial Conference.)

6. Exhibits:

(Each party shall list separately and, unless self-explanatory, briefly describe each exhibit which it intends to use at the trial of this case. Exhibits should be premarked prior to trial.)

7. Deposition testimony to be offered in case in chief:
(Pages and lines)

8. To be submitted no later than five days before the date set for trial or at such time as the Court may direct:

- a: Proposed Findings of Fact and Conclusions of Law (Non-Jury cases)
- b: Requested Voir Dire Questions
- c: Form of Verdict Sheet (including Interrogatories)
- d: Requests to Charge (Jury cases)

9. Estimated Length of Trial:

(Please give estimated length of trial and set forth the trial date which has been assigned.)

10. Copies of Exhibits:

(Copies of exhibits are to be made for opposing counsel and arrangements made for jury viewing of exhibits.)

CONCLUDING CERTIFICATION

(The following statement is to be retyped and appear at the conclusion of every Joint Final Pretrial Order immediately above counsel's signatures as illustrated below.)

We agree to this short form Joint Final Pretrial Order that reflects the efforts of all counsel and that we have carefully and completely reviewed all parts of this order prior to its submission to the Court. The parties are reminded that they must amend the Pretrial Order for any additional witnesses or exhibits. Further, it is acknowledged that amendments to the Pretrial Order will not be permitted except where the Court determines that manifest injustice would result if the amendment is not allowed.

Attorneys for Plaintiff(s):

Attorneys for Defendant(s):

Entry of the foregoing Joint Final Pretrial Order is hereby APPROVED this

_____ day of _____, 20_____.

UNITED STATES MAGISTRATE JUDGE

* Please note that all counsel of record must sign this document. A proposed Final Pretrial Order not personally signed by the party (if pro se) or by an attorney who is a member of the Bar of the State of New Jersey is unacceptable.