



UNITED STATES DISTRICT COURT  
DISTRICT OF NEW JERSEY  
William T. Walsh  
Clerk

**CRIMINAL HISTORY CHECK FORM (CCH)**

PLEASE TYPE OR PRINT CLEARLY

- Law Clerk  Intern/Volunteer/Extern  
 Fellowship Program/Federal Work Study Intern  Clerk's Office New Hire

Judicial Chambers: \_\_\_\_\_

Length of Term: From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_

***\*Interns & Externs only: If under a Federal Work Study Program or a Fellowship Program, please complete the following information***

Name of School	Contact Person	Contact Email

NOTE: The mandatory fingerprint process requires the full middle name of the applicant. If applicant only has a middle initial, please include the initial followed by "IO" (Initial Only). If the applicant does not have a middle initial, please write "NMN."

*\*Please complete the following address information as it appears on your Driver's License:*

Driver's License Number: \_\_\_\_\_ State Issued: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Full Name: \_\_\_\_\_  
FIRST LAST MIDDLE NAME/MI

Current Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth (mm/dd/yyyy): \_\_\_\_/\_\_\_\_/\_\_\_\_

Contact number: (\_\_\_\_)-\_\_\_\_-\_\_\_\_ Email address: \_\_\_\_\_

Have you ever been arrested?  Yes  No

If yes, please explain: \_\_\_\_\_

Have you ever been convicted of a crime?  Yes  No

If yes, please explain: \_\_\_\_\_

U.S. Citizen/Legal Resident?  Yes  No

If not a U.S. Citizen, please indicate country of citizenship: \_\_\_\_\_

Place (State/County) of Birth: \_\_\_\_\_

Gender:  Male  Female

Race: \_\_\_\_\_

Height: \_\_\_\_\_

Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_

Eye Color: \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_ **Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Note: Please send this form and a photocopy or picture of your Driver's License to [CCH@njd.uscourts.gov](mailto:CCH@njd.uscourts.gov)**

*Any false statements or omissions in this application may lead to a withdrawal of an offer of employment/internship, or termination of employment/internship.*