

APPENDIX K. SCHEDULE OF FEES

UNITED STATES DISTRICT COURT
DISTRICT OF NEW JERSEY

Office of the Clerk

Schedule of Fees

The **Clerk of the District Court** is required to collect the following fees:

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| Commencing any civil action or proceeding other than an application for writ of <i>habeas corpus</i> | |
| Filing fee - \$350 plus \$50 Administrative Fee (inapplicable to IFP) | \$ 400.00 |
| Application for a writ of <i>habeas corpus</i> | 5.00 |
| Filing a Notice of Appeal in any case | |
| Fee includes \$5 district court fee (28 U.S.C. § 1917) | 505.00 |
| Filing a Notice of Appeal to District Judge from a Judgment of Conviction by a Magistrate Judge in a Misdemeanor Case | 38.00 |
| Certificate of Search, per name or item | 31.00 |
| Certification of any document | 11.00 |
| Exemplification of any document | 22.00 |
| Issuance of an apostille | 47.00 |
| Filing miscellaneous paper (any document not related to a pending case or proceeding) | 47.00 |
| Registration of foreign judgment | 47.00 |
| Admission of Attorney to Practice (including certificate) | 200.00 |
| Duplicate Attorney Certificate of Admission | 20.00 |
| Certificate of Good Standing to Practice | 19.00 |
| Admission to Appear <i>Pro Hac Vice</i> (each case) | 150.00 |
| For reproducing any record and providing a copy in paper form, which includes original documents or microfiche or microfilm reproduction of the original records. | .50 per page |
| For reproducing and transmitting in any manner a copy of an electronic record stored outside of the Court's electronic case management system, including but not limited to, document files, audio recordings, and video recordings, per record provided. | 31.00 |
| Retrieval of first box of records from Federal Records Center or National Archives | 64.00 |
| Retrieval of additional boxes from Federal Records Center or National Archives, per box | 39.00 |
| Any payment into the Court which is returned or denied for insufficient funds | 53.00 |
| Processing fee for a petty offense charged on a federal violation | 25.00 |
| Commencing a civil action under Title III of Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996 (This fee is in addition to the fee for commencing a civil action.) | 6,548.00 |

**CHECKS AND MONEY ORDERS SHOULD BE MADE PAYABLE TO:
CLERK, UNITED STATES DISTRICT COURT**

May 1, 1987

Amended effective December 18, 1996; April 1, 1997; January 1, 1998; February 1, 2001; July 1, 2001;
October 1, 2002; November 1, 2003; June 1, 2004; February 7, 2005; March 22, 2005; April 9, 2006;
November 1, 2011; June 1, 2012; May 1, 2013; December 1, 2013, December 1, 2014, December 1, 2016,
September 26, 2018; October 1, 2019