

**APPENDIX K. SCHEDULE OF FEES**

UNITED STATES DISTRICT COURT  
DISTRICT OF NEW JERSEY

Office of the Clerk

**Schedule of Fees**

The **Clerk of the District Court** is required to collect the following fees:

Commencing any civil action or proceeding other than an application for writ of <i>habeas corpus</i>	
Filing fee - \$350 plus \$52 Administrative Fee (inapplicable to IFP)	\$ 402.00
Application for a writ of <i>habeas corpus</i>	5.00
Filing a Notice of Appeal in any case	
Fee includes \$5 district court fee (28 U.S.C. § 1917)	505.00
Filing a Notice of Appeal to District Judge from a Judgment of Conviction by a Magistrate Judge in a Misdemeanor Case	39.00
Certificate of Search, per name or item	32.00
Certification of any document	11.00
Exemplification of any document	23.00
Issuance of an apostille	47.00
Filing miscellaneous paper (any document not related to a pending case or proceeding)	49.00
Registration of foreign judgment	47.00
Admission of Attorney to Practice (including certificate)	200.00
Duplicate Attorney Certificate of Admission	20.00
Certificate of Good Standing to Practice	20.00
Admission to Appear <i>Pro Hac Vice</i> (each case)	150.00
For reproducing any record and providing a copy in paper form, which includes original documents or microfiche or microfilm reproduction of the original records.	.50 per page
For reproducing and transmitting in any manner a copy of an electronic record stored outside of the Court's electronic case management system, including but not limited to, document files, audio recordings, and video recordings, per record provided.	32.00
Retrieval of first box of records from Federal Records Center or National Archives	64.00
Retrieval of additional boxes from Federal Records Center or National Archives, per box	39.00
Any payment into the Court which is returned or denied for insufficient funds	53.00
Processing fee for a petty offense charged on a federal violation	25.00
Commencing a civil action under Title III of Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996 (This fee is in addition to the fee for commencing a civil action.)	6,800.00

**CHECKS AND MONEY ORDERS SHOULD BE MADE PAYABLE TO:  
CLERK, UNITED STATES DISTRICT COURT**

May 1, 1987

Amended effective December 18, 1996; April 1, 1997; January 1, 1998; February 1, 2001; July 1, 2001;  
October 1, 2002; November 1, 2003; June 1, 2004; February 7, 2005; March 22, 2005; April 9, 2006;  
November 1, 2011; June 1, 2012; May 1, 2013; December 1, 2013, December 1, 2014, December 1, 2016,  
September 26, 2018; October 1, 2019, December 1, 2020.