

APPENDIX K. SCHEDULE OF FEES

UNITED STATES DISTRICT COURT DISTRICT OF NEW JERSEY

Office of the Clerk

Schedule of Fees

The **Clerk of the District Court** is required to collect the following fees:

Commencing any civil action or proceeding other than an application for a writ of <i>habeas corpus</i>	
Filing fee - \$350.00 plus \$55 Administrative Fee (inapplicable to IFP)	\$ 405.00
Application for writ of habeas corpus	5.00
Filing a Notice of Appeal in any case	
Fee includes \$5 district court fee (28 U.S.C. § 1917)	605.00
Filing a Notice of Appeal to District Judge from a Judgment of Conviction	
By a Magistrate Judge in a Misdemeanor Case	41.00
Certificate of Search, per name or item	34.00
Certification of any document	12.00
Exemplification of any document	24.00
Issuance of an apostille	50.00
Filing miscellaneous paper (any document not related to a pending case or proceeding)	52.00
Registration of foreign judgment	52.00
Admission of Attorney to Practice (including certificate)	200.00
Duplicate Attorney Certificate of Admission	21.00
Certificate of Good Standing to Practice	21.00
Admission to Appear <i>Pro Hac Vice</i> (each case)	150.00
For reproducing any record and providing a copy in paper form, which includes original documents or microfiche or microfilm reproduction of the original records	.50 per page
For reproducing and transmitting in any manner a copy of an electronic record stored outside of the Court's electronic case management system, including but not limited to, document files, audio recordings, and video recordings, per record provided	33.00
For reproducing an audio recording of a court proceeding	34.00
Retrieval of first box of records from Federal Records Center or National Archives	70.00
Retrieval of additional boxes from Federal Records Center or National Archives, per box	43.00
Electronic retrievals from archives – plus additional .65 per page copy work fee	20.90
Any payment into the Court, which is returned or denied for insufficient funds, or reversed due to a chargeback	53.00
Processing fee for a petty offense charged on a federal violation	25.00
Commencing a civil action under Title III of Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996 (This fee is in addition to the fee for commencing a civil action.)	7,202.00

CHECKS AND MONEY ORDERS SHOULD BE MADE PAYABLE TO:

CLERK, UNITED STATES DISTRICT COURT

May 1, 1987

Amended effective December 18, 1996; April 1, 1997; January 1, 1998; February 1, 2001; July 1, 2001; October 1, 2002; November 1, 2003; June 1, 2004; February 7, 2005; March 22, 2005; April 9, 2006; November 1, 2011; June 1, 2012; May 1, 2013; December 1, 2013, December 1, 2014, December 1, 2016, September 26, 2018; October 1, 2019, December 1, 2020, July 15, 2021, July 20, 2021, December 1, 2023.