



# U.S. DISTRICT COURT DISTRICT OF NEW JERSEY

## OFFICE OF THE CLERK

*Martin Luther King Building and U.S. Courthouse  
50 Walnut Street, Room 4015  
Newark, New Jersey 07101*

**CAMDEN OFFICE**  
Mitchell H. Cohen Building and  
U.S. Courthouse  
One John F. Gerry Plaza  
Fourth & Cooper Streets, Room 1050  
Camden, New Jersey 08101

**TRENTON OFFICE**  
Clarkson S. Fisher Building and  
U.S. Courthouse  
402 East State Street, Room 2020  
Trenton, New Jersey 08608

**REPLY TO: NEWARK**

September 4, 2025

## Request for Quotation (RFQ)

### **ALT-25-14 - U.S. District Court – Cyclical Carpet Replacement for Chambers 4040 and Jury Room 4D**

Dr. Martin Luther King, Jr. Federal Building and U.S. Courthouse  
50 Walnut Street, Newark, NJ 07102

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Request Date: September 4, 2025

Submission Deadline: September 18, 2025

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## Requirements

This is a Request for Quotation (RFQ) for services in connection with the U.S. District Court, District of New Jersey; Dr. Martin Luther King, Jr. Federal Building and U.S. Courthouse, Newark, N.J.; Chambers 4040 and Jury Room 4D.

This is a request for open market labor pricing. Carpet may be ordered under the following Federal Supply Schedule contracts:

- Bentley Mills – GS-03F-014AA
- Shaw Industries, Inc. – GS-03F-049AA
- Nourtex (Nourison) – Open Market (no GSA Contract)

The client is still in the process of selecting the final carpet material. While the bid will be based on the Total Labor Services Proposed, please also provide itemized pricing for the following carpet options (or equivalent):

- Bentley Mills – Milano
- Nourtex – Organic
- Shaw Industries – Waterfall

A fixed-price award from this RFQ will be made based on the lowest priced, technically acceptable offer, with evaluation focused on the Total Labor Services Proposed.

Chambers 4040 and Jury Room 4D are approximately **2,815 sq. ft.**; square footage is approximate and field measurements are required prior to submitting proposals. Please contact George Lane IV [George\\_Lane@njd.uscourts.gov](mailto:George_Lane@njd.uscourts.gov) to schedule a site visit.

## Scope of Work

The scope of work for this RFQ includes all labor and materials including supervision, tools, equipment, transportation, and incidentals. No equipment, materials, or services of any kind shall be provided by the Court. Furniture moves will be arranged by the Court and should not be included in quotes.

### Contractor Responsibilities:

- Removal and Installation: Remove existing carpet, padding, and vinyl cove base as necessary. Clean and prepare floors. Install new carpet and padding in accordance with manufacturer's recommendations, ensuring tight seams and proper alignment.
- Ordering and Storage: Contractor will order, receive, and store the selected carpet until installation.

### Flooring Selections:

Final carpet selections are pending. Contractors should provide labor installation pricing, as well as itemized material pricing for Bentley Mills Milano, Nourtex Organic, Shaw Industries Waterfall, or equivalent.

Please also include pricing options for carpet cushion (e.g., Bentley Prestige Plus RS or equivalent).

### Additional Requirements:

- Chemical Use: All adhesives and materials must be low odor and non-toxic. Safety Data Sheets must be provided upon request.
- Elevator Use: The freight elevator must be handled carefully. Carpet rolls may need to be cut to fit. If the elevator is unavailable, contractor must transport carpet via stairs.
- Work Schedule: Contractor will work at the Court's convenience, generally business hours (9 AM – 4 PM, Monday–Friday).
- Cleanup: Contractor must remove all debris and leftover carpet offsite. A final vacuuming and cleaning of the installation area must be performed prior to furniture replacement.

## Compliance & Security

- All work requires escorted access to judiciary facilities. In accordance with Clause 3-3, contractor employees are subject to security checks including background investigations.
- Contractor must submit the names, dates of birth, and social security numbers of all onsite workers at least one week prior to the start of the project.
- Contractor will be responsible for any damage to the building, furnishings, or carpet during the work.
- A Certificate of Liability Insurance naming GSA as the beneficiary will be required. Material Safety Data Sheets for all deliverables must be provided.
- Wage rate sheets will be required to verify compliance with wage determinations.

## Questions

All questions regarding this RFQ must be submitted via email to George Lane IV – [George\\_Lane@njd.uscourts.gov](mailto:George_Lane@njd.uscourts.gov) . Contractors who wish to conduct a site visit may submit a written request to George Lane IV at the above email address.

## Submission Instructions

All proposals in response to this RFQ must be submitted via email to [George\\_Lane@njd.uscourts.gov](mailto:George_Lane@njd.uscourts.gov) no later than September 18, 2025.

## **Applicable Judiciary Terms And Conditions**

### Clause B-5, Clauses Incorporated by Reference

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx> .

### Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases

### Clause 6-20, Insurance – Work On or Within a Judiciary Facility

### Clause 3-300, Registration in the System for Award Management (SAM)

### Clause 3-305, Payment by Electronic Funds Transfer – System for Award Management (SAM) Registration

### Clause 3-310, Payment by Electronic Funds Transfer – Other Than System for Award Management (SAM) Registration

### Provision B-1, Solicitation Provisions Incorporated by Reference

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>

### Provision 2-70, Site Visit

### Provision 3-5, Taxpayer Identification and Other Offeror Information

### Provision 4-1, Type of Contract

## **Incorporation of Department of Labor Wage Rate Determination**

### Clause 3-160, Service Contract Labor Standards

Each service employee employed in the performance of this contract by the contractor or any subcontractor shall be paid not less than the minimum monetary wages and shall be furnished fringe benefits in accordance with the wages and fringe benefits determined by the Secretary of Labor or an authorized representative, as specified in the provided wage determination.