

## JESSICA L. WEINBERG

8 Fields Lane · Scotch Plains, NJ 07076 · (908) 889-7051

### EXPERIENCE:

- 01/04 to Present **New Jersey Department of Education: Mediator** Trenton, NJ  
Conduct mediation conferences to resolve special education disputes between parents and school districts; enforce mediation agreements; process mediation, due process and emergency relief requests; and provide information regarding rules, regulations and procedures governing special education to parents, attorneys, advocates and school district personnel.
- 1/03 to 1/04 **Resource Dimensions, LLC: President** Scotch Plains, NJ  
Founded attorney placement firm. Recruited, interviewed and screened candidates; reviewed resumes; checked references; prepared candidates for job interviews; contacted prospective clients to obtain openings; and maintained ongoing relationships with clients and candidates.
- 3/01 to 4/02 **Vintage Legal, LLC: Legal Recruiter** New York, NY  
Recruited and placed attorneys in law firms and corporations.
- 5/97 to 3/01 **Law Office of Fogarty & Hara: Associate** Fair Lawn, NJ  
Represented school districts in special education matters. Managed a substantial caseload of litigation and non-litigation files from inception to completion; assisted child study teams in IEP development; responded to complaint investigation and due process requests; researched and rendered oral and written opinions to district administrators; negotiated and drafted settlement agreements; handled due process hearings, mediations, settlement conferences and IEP meetings; reviewed policies, procedures and handbooks; and conducted special education presentations and training sessions to school personnel.
- 11/96 to 3/97 **Law Office of Debbie A. Carlitz: Associate** Feasterville, PA  
Researched and drafted motions and memoranda in areas related to domestic, commercial and medical malpractice matters and handled real estate closings.
- 1/95 to 10/96 **Law Office of Perry de Marco: Associate** Philadelphia, PA  
Managed approximately 30 civil and criminal files; interviewed and screened clients; researched and prepared pleadings, motions, trial exhibits, jury instructions and settlement letters; propounded and answered discovery requests; determined trial strategy and prepared witnesses.
- 9/94 to 12/94 **The Honorable Thomas D. Watkins: Judicial Intern** Philadelphia, PA  
Researched and proposed written recommendations in civil court matters.
- 5/93 to 8/93 **Wilentz, Goldman & Spitzer: Summer Associate** Woodbridge, NJ  
5/94 to 8/94 Researched and drafted memoranda, briefs, motions, orders and certifications regarding employment; corporate, education, matrimonial and toxic tort matters.

### TRAINING:

- 3/05 and 7/06 **Justice Center of Atlanta:** Received Basic and Advanced Mediation Skills Training  
4/97 to 5/97 **Association for Children:** Underwent comprehensive training in special education law  
11/95 to 12/95 **Philadelphia Volunteers for the Indigents:** Attended intensive special education training

### EDUCATION:

**Widener University School of Law, Wilmington, DE**

*Juris Doctor*, May, 1995

Honors & Activities: *Moe Levine* Trial Honor Society, National Trial Competition, Texas-semi-finalist

**Hofstra University, Hempstead, NY**

B.A. Psychology, May, 1992

Honors & Activities: *Cum Laude*, Dean's List, Student Judiciary Board