



## **NOTICE TO THE BAR**

Effective December 1, 2013, pursuant to Judicial Conference Policy, the following amendments to the Fee Schedule will be in effect:

- Filing a Notice of Appeal in any case – including the \$5 district court fee (28 U.S.C. § 1917) ~~\$455~~ **\$505**.
- Retrieval of **one box of** ~~a~~ records from a Federal Records Center, National Archives, or other storage location removed from the place of business of the court, ~~\$53~~ **\$64**. **For retrievals involving multiple boxes, \$39 for each additional box.**
- For ~~a check paid into the court which is returned for lack of funds~~ **any payment returned or denied for insufficient funds, \$53.**

(A complete Fee Schedule is attached.)

WILLIAM T. WALSH, CLERK

UNITED STATES DISTRICT COURT  
DISTRICT OF NEW JERSEY

Office of the Clerk

**Schedule of Fees**

The **Clerk of the District Court** is required to collect the following fees:

Commencing any civil action or proceeding other than an application for writ of <i>habeas corpus</i>	
Filing fee - \$350 plus \$50 Administrative Fee (inapplicable to IFP)	\$ 400.00
Application for a writ of <i>habeas corpus</i>	5.00
Filing a Notice of Appeal in any case	
Fee includes \$5 district court fee (28 U.S.C. § 1917)	505.00
Filing a Notice of Appeal to District Judge from a Judgment of Conviction by a Magistrate Judge in a Misdemeanor Case	37.00
Certificate of Search, per name or item	30.00
Certification of any document	11.00
Exemplification of any document	21.00
Filing miscellaneous paper (any document not related to a pending case or proceeding)	46.00
Registration of foreign judgment	46.00
Admission of Attorney to Practice (including certificate)	200.00
Duplicate Attorney Certificate of Admission	20.00
Certificate of Good Standing to Practice	18.00
Admission to Appear <i>Pro Hac Vice</i> (each case)	150.00
Paper copies made by Clerk (not including certification), per page	.50
Reproduction of audio recording of a court proceeding	30.00
Retrieval of first box of records from Federal Records Center or National Archives	64.00
Retrieval of additional boxes from Federal Records Center or National Archives, per box	39.00
Any payment into the Court which is returned or denied for insufficient funds	53.00
Commencing a civil action under Title III of Cuban Liberty and Democratic Solidarity (LIBERTAD) Act of 1996 (This fee is in addition to the fee for commencing a civil action.)	6,355.00

**CHECKS AND MONEY ORDERS SHOULD BE MADE PAYABLE TO:  
CLERK, UNITED STATES DISTRICT COURT**

May 1, 1987

Amended effective December 18, 1996; April 1, 1997; January 1, 1998; February 1, 2001; July 1, 2001;  
October 1, 2002; November 1, 2003; June 1, 2004; February 7, 2005; March 22, 2005; April 9, 2006;  
November 1, 2011; June 1, 2012; May 1, 2013; December 1, 2013.